BOLTON LE SANDS Village Hall / Community Centre

Registered Charity 700264

MINUTES Committee Meeting Tuesday 20th May 2025 at 8.05pm

Management Committee:
Dorothy Carruthers (Chair)
Peter Bayliss (Treasurer)
Sharman Robinson (Booking Secretary)
Ian Birnie (Secretary)
Parish Council Rep Cllr A.Pinder
c.c. Comm Centre Notice Board

In Attendance
L Belcher(Hort Soc) R.Marsden (Seq Dan)
L.Bailey (MU) S.Slater (Hort Soc)

Apologies: J.Bond (Choral) J.Smith (Res)
M.Ashton (Caretaker)

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1. **Meeting opened** at 7.30pm and Chair, Dorothy Carruthers, welcomed everyone.
2. **Apologies** had been received as above.
3. **Minutes of the meeting** held on the 20th May 2025 had been circulated and were accepted
4. **Matters arising** from previous meeting would be dealt with during the course of the meeting. Disabled toilet, no decision reached. Floor tiles replaced, Glazed windows outstanding, Flat roof quotes received, Hire tariff increased, Toilet notices in abeyance, Deep clean successful, Fire door repaired, Stepladders replaced, CCTV ongoing, PC archive to be moved here, Mrs A.Pinder PC rep welcomed.
5. **Treasurer's Report** The Treasurer gave a detailed, analysis of the centre's current finances. (attached). The current balance was £17,499.11.The centre had been re-valued, for insurance purpose, at £1.14M.Metro bank had introduced new charges £3 admin fee monthly, no fees for deposits etc. We are chasing solar panel certificate for export via British Gas. We are awaiting smart meter data from G/Centrica. Chair thanked Peter for all his work.
6. **Booking Secretary's Report**: The centre continued to attract new hires. There had been 474 hires over the last 12 months. Some discussion took place over the "Get in/out" concession to regular users. Some were not adhering to the 15 minute allowance. It was agreed to remove this concession from 1st January 2026. Chair thanked Sharman for a difficult job.
7. **Progress of improvements** Chair gave an outline of ongoing work. Flat roof quotes had been received. It looked as though the replacement of the flat roof would cost somewhere between £35 and £45 k. The secretary continued to apply for grants to proceed. PC would be approached re possible VAT recovery. It was agreed to approach; Round Table, Lions, Rotary, Masons etc. The treasurer agreed to establish a "Gift Aid" facility for any tax paying donations. "Professional " hirers would also be approached. "Go Fund"etc was also suggested. Secretary would author letter seeking funds.CCTV was being rehoused and electricity usage accurately measure using meter. M.Ashton and S.Jones were thanked for continuing to work in the building along with the rest of the team.
8. AOB: J.Bond (apologies) had raised question of ventilation during the summer months. Very little could be done other than opening the doors.The windows doo not open for security reasons. There were no funds available at the moment to address the situation. JB also raised "Easy Funding" as a possible source of funding for roof. Sec will investigate.
   The meeting closed at 8.20pm.

Signed……D Carruthers (Chair)

Signed ……T.I.Birnie (Sec)

Meeting dates for your diary; 27th January 2026 19th May 2026 A G M 15th September 2026

BLSCC – TREASURERS REPORT: 14th September 2025

Headline:

Balance on account at 14th September was £17,499.11

A decrease of £4,272.75 on the closing balance at 31st March 2025

			Last years data
Detail:		**from 1st April**	**for Comparison**
RECEIPTS:		**£13,975**	**£ 11,987**
Hire receipts		£10,338	£ 10.233
Utilities recharged	[a]	£ 2,685	£ 1,446
Contribution to cost of Public Toilet	[b]	£ 912	£ 308
Donations	[c]	£ 40	£ -
PAYMENTS:		**£19,141**	**£ 10,082**
Cleaning/refuse disposal	[d]	£ 2,688	£ 1,751
General Maintenance / Floor covering	[e]	£ 11,019	£ 2,716
Insurances	[f]	£ 1,306	£ 1,028
Internet Costs		£ 137	£ 135
Utilities – gross cost		£ 3,179	£ 3,781
Other costs	[g]	£ 224	£ 141
Refunds from Deposits		£ 588	£ 530

Notes:

[a] Due mainly to increased cost of water and lost water recovery.

[b] includes £655 for LCC earlier than last year.

[c] Private donation

[d] Includes £800 for two sessions of specialist cleaning.

[e] Includes £8,913 for Flooring in Room 1 and Kitchen area

[f] includes £240 for re-assessment of the re-build costs

[g] includes £70 paid early to LCC for Annual Licence.

Peter Bayliss - Treasurer BLSCC 14th September 2025

Meeting dates for your diary; 27th January 2026 19th May 2026 A G M 15th September 2026