

# **BOLTON LE SANDS Village Hall / Community Centre**

Registered Charity 700264

## **Accounts and Report for the year ended 31 March 2025**

# **Bolton-le-Sands Village Hall**

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## Bolton-le-Sands Village Hall

### Charity Details

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**Name** Bolton-le-Sands Village Hall

**Registered Charity Number** 700264

**Address** Packet Lane  
Bolton-le-Sands  
Carnforth  
Lancashire  
LA5 8DW

**Bankers** Metro Bank  
One Southampton Row  
London  
WC1B 5HA

**Independent Examiner** Tracy Seton  
21 Broadlands Drive  
Bolton-le-Sands  
LA5 8BH

# **Bolton-le-Sands Village Hall**

## **Annual Report**

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The Committee have pleasure in presenting their report for the year ended 31 March 2025

### **Structure, governance and management**

The Governing Document is a scheme dated 18 February 1988 as amended by special resolution dated 13 May 2010 and is unincorporated.

### **Management Committee**

The charity is administered by a Management Committee, at 31 March 2025 comprising:

Chairperson	-	Mrs Dorothy Dianne Carruthers
Vice Chair	-	
Secretary	-	Mr Thomas Ian Birnie
Treasurer	-	Mr Peter Bayliss
Booking Secretary	-	Mrs Sharman Robinson

Representatives of the Village Hall user organisations.

The Management Committee are the charity trustees as specified in the Governing document and as the meaning defined in the Charities Act.

The Full Committee met on three occasions during the year.

### **Objects, activities and public benefit**

The object of the charity is to maintain Bolton-le-Sands Village Hall / Community Centre for the communal benefit of the residents of Bolton-le-Sands and its surrounding area. The management committee aim to provide first class hall facilities at an affordable cost to voluntary organisations servicing the community.

The charity has two preferred providers of cleaning and caretaking services, both on a flexible self employed basis. In addition, it also depends upon volunteers from the local community and committee members.

Bolton-le-Sands Village Hall is a member of Community Futures.

### **Financial review**

In conjunction with our Mission Statement the trustees aim is to continually promote the interests of the Village Hall / Community Centre. To raise the necessary funds to keep the building and its contents in good working condition. To continue to keep it at the heart of the village life, for the benefit of all the local community and to enhance the facilities available to bring forward a better quality of life for the community.

# Bolton-le-Sands Village Hall

## Annual Report ( continued )

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### Review of the year

The hire charges of £21,125 is £1,991 more than the previous year, an increase of 10.4%.

Bookings totalled 475 for the year, an increase of 7%. An average of 39 per month, ranging from 50 in June to 13 in August.

The Hall is used by a variety hirers, including, Art Group, Ballet, Carnforth Choral Society, Horticultural Society, Innovative Pilates, Lancaster and District Choral Society, Mothers Union, Pickle Ball, Sequence Dancers, St Johns Hospice Choir, Stagestruck, Superball Paul, WI Meetings and regular Coffee Mornings. In additional, there are many one off events and family parties etc.

The planned programme for the replacement of the window bases and render on the wall facing the tennis court was completed during the year. The final window base replacement, after the boiler house, to be completed next year.

A major water leak occurred, under the car park, which took sometime to locate and repair. Intermediate water meters were installed in summer to improve the accuracy of charging for water use, but also, to identify which section of piping is involved in any future leaks.

The centre is published by Lancaster District Community & Voluntary Solutions directory. The website for the centre was changed to <https://boltonlesandscommunitycentre.org.uk> and is now a stand alone portal. The Calendar is available through it, giving potential availability and Booking enquiry form. Further additions to the website are planned.

I must record my appreciation to all those willing volunteers who have worked so hard over the past year to maintain our Village Hall. Whilst it could not happen without such a strong team I must commend the officers of the Management Committee, Mike Ashton and Samantha Jones.

I need also to express my gratitude to Sharman Robinson, our Bookings Secretary, for her continued commitment to such a huge and time consuming operation that is so vital to the successful running of the Village Hall.

It is our hope that the Community Centre will maintain and retain its central place within village life.

.....

*Mrs Dorothy Dianne Carruthers*

*Chairperson*

*Date .....*

*On behalf of the Management Committee*

## Bolton-le-Sands Village Hall

### Receipts and Payments Account year ending 31 March 2025

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#### RECEIPTS

	<u>2025</u>	<u>2024</u>
<u>GRANTS and DONATIONS</u>		
BLS Parish Council	-	2,000.00
Sundry donations and other income.	-	35.00
-	-----	-----
	-	2,035.00

#### TRADING ACTIVITIES

Hire charges for use of Hall and facilities	21,125.00	19,134.00
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Sub total	21,125.00	21,169.00

#### INVESTMENT INCOME

Bank Interest	-	-
	-----	-----
<b>TOTAL RECEIPTS</b>	<b>21,125.00</b>	<b>21,169.00</b>

# Receipts and Payments Account year ending 31 March 2025 continued

	<u>2025</u>	<u>2024</u>	
<b>Receipts b/fwd</b>	<b>21,125.00</b>	<b>21,169.00</b>	
<b><u>Direct Charitable Payments</u></b>			
Repairs and maintenance	16,281.19	1,025.30	
Solar power installation	-	710.00	
PRS/PPL Performing Rights	211.94	176.28	
Electricity	2,392.55	3,548.43	
Gas	3,236.58	2,956.86	
Water Charges	2,366.98	2,227.03	
<b>Less</b> Recovered from Re-charges	( 3,577.92 )	(4,469.47 )	
Cleaning and Waste Disposal	982.00	935.19	
Cleaning & Caretaking Services	4,913.31	5,265.48	
<b>Less</b> LCC Contribution to Disabled Toilet	( 638.24 )	( 625.73 )	
<b>Less</b> PC Contribution to Supplies etc	( 529.67 )	( 375.45 )	
Insurances	1,028.32	997.26	
Equipment	891.35	1,200.07	
	-----	-----	
	27,558.39	13,571.25	
	=====	=====	
<b><u>Other Payments</u></b>			
Independent Examiners Fee	120.00	120.00	
Annual Licence Fee – LAPLNA1019	70.00	70.00	
Community Futures	-	-	
Booking Telephone cost	29.00	45.83	
Internet Charges	425.62	310.06	
Stationery, Postage & Sundry Expenses	221.99	265.56	
	-----	-----	
	866.61	811.45	
	=====	=====	
<b>Total Payments</b>	<b>28,425.00</b>	<b>14,382.70</b>	
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<b>Net increase /(decrease) in assets for the year</b>	<b>7,300.00</b>	<b>6,786.30</b>	
	=====	=====	
	Funds	Deposit	Accounts
Opening Balance 2024	29,071.86	1,140.49	30,212.35
Increase for the year	(7,300.00)		(7300.00)
Decreased Deposits		(272.45)	(272.45)
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Closing Balance at 31.03.2025	21,771.86	868.04	22,639.90

## Bolton-le-Sands Village Hall

### Statement of assets and liabilities at 31 March 2025

	<u>2025</u>	<u>2024</u>
<b><u>Monetary Assets</u></b>		
Bank Current Account	23,348.90	30,865.45
	-----	-----
Bank statements 31 <sup>st</sup> March	23,348.90	30,865.45
Payments included above but not yet cleared at bank	709.00	653.00
Receipts included above not yet credited by bank	-	-
	=====	=====
<b><u>Balance as Books of Account</u></b>	<b>22,639.90</b>	<b>30,212.35</b>

### Non-Monetary Assets

#### **Permanent Endowment**

Buildings used by the charity: The Village Hall (freehold title held by Bolton-le-Sands Parish Council as Custodian Trustee who also own the land on which the Hall stands). The Hall is insured for £968,057

#### **Assets retained for the charity's own use**

Contents of hall, including furniture, tables, chairs, floor cleaner, cleaning appliances, kitchen utensils, cutlery and crockery, fully fitted kitchen appliances etc. These assets are insured for £65,872. Trustees indemnity is also insured for £250,000

### **Declaration**

The receipts and payments account for the financial year ended 31 March 2025 and the statement of assets and liabilities at that date are approved by the Management Committee.

.....  
*Mrs Dorothy Dianne Carruthers*  
*Chairperson*

.....  
*Mr Peter Bayliss*  
*Treasurer*

*Date* .....

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# Bolton-le-Sands Village Hall

## Independent Examiners Report

### To The Trustees / Members of Bolton-Le-Sands Village Hall/Community Centre

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I report to the trustees on my examination of the accounts of the Bolton -Le-Sands Village Hall/ Community Centre (the Community Centre) for the year ended 31st March 2025.

#### **Responsibilities and basis of report**

As the charity trustees of the Community Centre you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Community Centre's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Community Centre as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed .....

Tracy Seton CPFA  
21 Broadlands Drive  
Bolton-le-Sands  
LA5 8BH

Date .....