

**BOLTON LE SANDS Village Hall / Community Centre**

Registered Charity 700264

**Accounts and Report  
for the year ended  
31 March 2022**

# Bolton-le-Sands Village Hall

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# Bolton-le-Sands Village Hall

## Charity Details

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**Name** Bolton-le-Sands Village Hall

**Registered Charity Number** 700264

**Address** Packet Lane  
Bolton-le-Sands  
Carnforth  
Lancashire  
LA5 8DW

**Bankers from 29.10.2020** Metro Bank  
One Southampton Row  
London  
WC1B 5HA

**Independent Examiner** Tracy Seton  
21 Broadlands Drive  
Bolton-le-Sands  
LA5 8BH

# Bolton-le-Sands Village Hall

## Annual Report

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The Committee have pleasure in presenting their report for the year ended 31 March 2022

### Structure, governance and management

The Governing Document is a scheme dated 18 February 1988 as amended by special resolution dated 13 May 2010 and is unincorporated.

### Management Committee

The charity is administered by a Management Committee, at 31 March 2022 comprising:

Chairperson	-	Mrs Dorothy Dianne Carruthers
Vice Chair	-	
Secretary	-	Mr Thomas Ian Birnie
Treasurer	-	Mr Peter Bayliss
Booking Secretary	-	Mrs Sharman Robinson
Other members	-	Mr Thomas Stephenson

Representatives of the Village Hall user organisations.

The Management Committee are the charity trustees as specified in the Governing document and as the meaning defined in the Charities Act.

The Committee met on three occasions during the year.

### Objects, activities and public benefit

The object of the charity is to maintain Bolton-le-Sands Village Hall / Community Centre for the communal benefit of the residents of Bolton-le-Sands and its surrounding area. The management committee aim to provide first class hall facilities at an affordable cost to voluntary organisations servicing the community.

The charity has two preferred providers of cleaning and caretaking services, both on a flexible self employed basis. In addition, it also depends upon volunteers from the local community and committee members.

Bolton-le-Sands Village Hall is a member of Community Futures.

### Financial review

In conjunction with our Mission Statement the trustees aim is to continually promote the interests of the Village Hall / Community Centre. To raise the necessary funds to keep the building and its contents in good working condition. To continue to keep it at the heart of the village life, for the benefit of all the local community and to enhance the facilities available to bring forward a better quality of life for the community.

# Bolton-le-Sands Village Hall

## Annual Report ( continued )

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### THE RETURN FROM COVID-19 PANDEMIC

This financial year has provided a steady return to a more normal operation after the Covid-19 virus restrictions were progressively relaxed.

The Hall was open for all 52 weeks, initially on a restricted basis, and fully open by the end of the year. Covid secure procedures were in operation at all times. The effect on the income from Hire charges was significant. The HMG Business support grants have been extremely welcome and made up for the shortfall in hiring fees.

#### **Details of main elements of income:**

Hire charges	11,870
Business Support Grants	10,667

The programme of major maintenance was completed in the previous year. During this year smaller repairs, replacements and maintenance have been undertaken. The expenditure was significantly less than for the previous year.

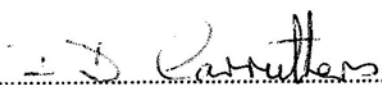
The one outstanding upgrade is the replacement of the tile roofing, which should be completed next financial year, hopefully, including a series of Solar Panels.

The Officers met with Parish Council during March for a review of the Utilities Re-charging process because of the projected major increase in costs and the change to monthly charging by all Utilities suppliers. The officers proposed that all users should have their own meters and contracts with Utility suppliers, in the meanwhile, monthly invoices would be supplied to users.

I must record my appreciation to all those willing volunteers who have worked so hard over the past year to upgrade our Village Hall. Whilst it could not happen without such a strong team I must commend Mike Ashton, Carol Wolfenden and the officers of the Management Committee.

I need also to express my gratitude to Sharman Robinson, our Bookings Secretary, for her commitment to such a huge and time consuming operation that is so vital to the successful running of the Village Hall.

It is our hope that the Community Centre will maintain and retain its central place within village life.

  
.....

Mrs Dorothy Dianne Carruthers

Chairperson

Date ..... 1st JUNE 2022 .....

*On behalf of the Management Committee*

# Bolton-le-Sands Village Hall

Receipts and Payments Account year ending 31 March 2022

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## RECEIPTS

	<u>2022</u>	<u>2021</u>
<u>GRANTS and DONATIONS</u>		
Bolton le Sands Bonfire Committee	50.00	-
Betty Cottam – Bequest	-	19,208.51
HMG / LCC support grants	10,667.00	21,003.21
Bank Switching incentive	-	1,500.00
Sundry donations and other income.	66.00	20.00
-	-----	-----
	10,783.00	41,731.72
 <u>TRADING ACTIVITIES</u>		
Hire charges for use of Hall and facilities	12,139.50	2,013.50
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Sub total	22,922.50	43,745.22
 <u>INVESTMENT INCOME</u>		
Bank Interest	-	1.81
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<b>TOTAL RECEIPTS</b>	<b>22,922.50</b>	<b>43,747.03</b>

## Bolton-le-Sands Village Hall

Receipts and Payments Account year ending 31 March 2022 *continued*

	<u>2022</u>	<u>2021</u>
<b>Receipts b/fwd</b>	<b>22,922.50</b>	<b>43,747.03</b>
<b><u>Direct Charitable Payments</u></b>		
Repairs and maintenance	2,008.98	34,432.71
PRS/PPL Performing Rights	132.00	448.40
Electricity	1,663.16	884.92
Gas	1,599.55	1,622.92
Water Charges	1,746.59	1,548.63
<b>Less Recovered from Re-charges</b>	<b>( 2,097.61 )</b>	<b>(1,709.93 )</b>
Covid-19 Security costs	30.79	363.36
Cleaning and Waste Disposal	130.75	666.04
Cleaning & Caretaking Services	4,812.03	3,883.57
<b>Less LCC Contribution to Disabled Toilet</b>	<b>( 593.26 )</b>	<b>( 593.26 )</b>
<b>Less PC Contribution to Supplies etc</b>	<b>( 276.08 )</b>	<b>( 396.89 )</b>
Insurances	902.46	884.43
Equipment	168.26	631.32
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	<b>10,227.62</b>	<b>42,666.22</b>
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<b><u>Other Payments</u></b>		
Independent Examiners Fee	120.00	120.00
Annual Licence Fee – LAPLNA1019	70.00	-
Advertising	-	243.00
Community Futures	-	50.00
Booking Telephone cost	47.88	52.88
Internet Charges	249.94	82.80
Stationery, Postage & Sundry Expenses	115.60	214.34
	-----	-----
	<b>603.42</b>	<b>763.02</b>
	-----	-----
<b>Total Payments</b>	<b>10,831.04</b>	<b>43,429.24</b>
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<b>Net increase /(decrease) in assets for the year</b>	<b>12,091.46</b>	<b>317.79</b>

	Funds	Deposit	Accounts
Opening Balance 2021	28,910.00	80.00	28,990.00
Increase for the year	12,091.46		12,091.46
Additional Deposits		541.00	541.00
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<b>Closing Balance at 31.03.2022</b>	<b>41,001.46</b>	<b>621.00</b>	<b>41,622.46</b>

# Bolton-le-Sands Village Hall

## Statement of assets and liabilities at 31 March 2022

	<u>2022</u>	<u>2021</u>
<b><u>Monetary Assets</u></b>		
Bank Current Account	41,777.09	29,440.00
	-----	-----
Bank statements 31 <sup>st</sup> March	41,777.09	29,440.00
Payments included above but not yet cleared at bank	154.63	450.00
Receipts included above not yet credited by bank	-	-
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<b><u>Balance as Books of Account</u></b>	<b>41,622.46</b>	<b>28,990.00</b>

### Non-Monetary Assets

#### **Permanent Endowment**


Buildings used by the charity: The Village Hall (freehold title held by Bolton-le-Sands Parish Council as Custodian Trustee who also own the land on which the Hall stands). The Hall is insured for £692,540

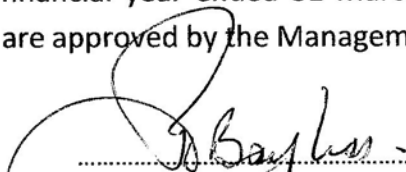
#### **Assets retained for the charity's own use**

Contents of hall, including furniture, tables, chairs, floor cleaner, cleaning appliances, kitchen utensils, cutlery and crockery, fully fitted kitchen appliances etc. These assets are insured for £49,089. Trustees indemnity is also insured for £250,000

#### **Declaration**

The receipts and payments account for the financial year ended 31 March 2022 and the statement of assets and liabilities at that date are approved by the Management Committee.

  
.....  
Mrs Dorothy Dianne Carruthers  
Chairperson

  
.....  
Mr Peter Bayliss  
Treasurer

Date ..... 1<sup>st</sup> June 2022 .....

..... 29<sup>th</sup> May 2022 .....



# Bolton-le-Sands Village Hall

## Independent Examiners Report

To The Trustees / Members of Bolton-Le-Sands Village Hall/Community Centre

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I report to the trustees on my examination of the accounts of the Bolton -Le-Sands Village Hall/ Community Centre (the Community Centre) for the year ended 31st March 2022.

### Responsibilities and basis of report

As the charity trustees of the Community Centre you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Community Centre's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### Independent examiner's statement

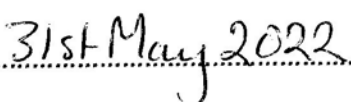
I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Community Centre as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed  .....

Tracy Seton CPFA  
21 Broadlands Drive  
Bolton-le-Sands  
LA5 8BH

Date  .....